

WITHDRAWAL FROM A TAUGHT PROGRAMME

Before completing this form you should speak to your School or Department office for relevant advice and guidance about your withdrawal request

Failure to complete all relevant sections may cause a delay in processing

SECTION A - TO BE COMPLETED BY THE STUDENT	
Student ID Number	
First and Middle Names	
Last (Family) Name	
Email Address (This will be used to contact you to confirm your withdrawal)	
Faculty	
Programme	
Year of Study	
Reason for withdrawal (Please select applicable code)	Financial reasons <input type="radio"/> Health reasons <input type="radio"/> Transferred to another University <input type="radio"/> To take up employment <input type="radio"/> Unsuitable programme <input type="radio"/>
Please provide further details about your reason for withdrawal	
Student Signature	
Date (when request is submitted)	

SECTION B – APPROVED BY SCHOOL OFFICE	
Staff Name	/Ext. number
Signature	
Date (from which withdrawal is effective)	

SECTION C – REQUIRED FOR INTERNATIONAL STUDENTS ONLY	
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I confirm that the above student has been given Tier 4 Visa advice by the IAG team

IAG Advisor Name	
Signature	
Date	

Financial advice for ALL students:

Students should consider the following before withdrawing from their programme of study:

- If you have a student loan from the Student Loans Company (SLC) you should contact them to confirm the financial implications of withdrawing
- If you are financially sponsored by another source then you should ensure that your financial sponsor supports your decision to withdraw from your course
- The tuition fee for any future course may be higher than your current course

For information about the financial implications of withdrawing please visit the Money Advice and Guidance Team.

Further information can be found on their website:

<https://www.liverpool.ac.uk/studentsupport/money/>

Advice for INTERNATIONAL students on a Tier 4 visa only:

Withdrawals will be reported to UKVI as 'withdrawal of sponsorship'. This means that your current visa will be curtailed (cancelled) and you will need to leave the UK.

To return to your studies or research in the future you will need a new CAS in order to apply for a new Tier 4 visa to enter the UK.

Before your withdrawal application can be approved, you **must** discuss your visa with the International Advice & Guidance Team.

Further information can be found on their website:

<https://www.liverpool.ac.uk/studentsupport/international/>